

# PLYMOUTH COLLEGE PREPARATORY SCHOOL



## EXCLUSIONS POLICY Including Early Years Foundation Stage

The school has Behaviour and Discipline and Anti-Bullying Policies which outline the procedures taken by the school in the event of disciplinary issues.

Whilst it is always a last resort the Preparatory School reserves the right to exclude from school any pupil who consistently breaks the Disciplinary Code or who commits an offence that warrants immediate exclusion. Such an offence would almost certainly involve endangering the health, welfare or happiness of a pupil or member of staff.

Exclusion from the school can range from:

1. Suspension for up to one week.
2. Suspension for up to half a term
3. Expulsion from the school

In all cases the Senior Management Team will conduct a detailed investigation into any alleged misdemeanour and parents will be advised as to the outcome and the sanction to be applied.

In the event of an extended exclusion or expulsion the Head will advise the Chairman of Governors.

Parents have a right to appeal to the Governors if they disagree with the Headmaster's decision. In this event, the appeal will be heard as soon as possible within 15 days.

### **Holiday Club**

If it is deemed necessary to consider exclusion of any child from the Holiday Club a member of the Senior Management Team must first be requested to conduct an investigation.

C D M Gatherer  
Headmaster  
March 2017  
Review: March 2018